**Farmington Junior High School**

New/Transfer Student Records Release

This Certifies that the student named below has enrolled at Farmington Jr. High School. Please forward the academic records to the date of withdrawal.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student Name Birthdate Current Grade

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name of School Last Attended Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Address of School

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone Number Fax Number

Please include the following information:

* **Official Transcript**
* Cumulative Record or similar record
* Birth Certificate
* Medical and Immunization Records
* Pertinent Test Scores-Competency/End of Level Testing
* Withdrawal grades and date of withdrawal (if applicable)
* Explanation of Grading System
* Discipline/Safe School Information
* Special Education Records (if applicable)

The Federal Law 9931 allows for educational records to be sent to other educational agencies without the parent’s signature requirement.

**Please forward all records to: Records can be faxed or emailed to:**

Farmington Jr. High School Fax: 801-402-6901

Attn: Registrar aainscough@dsdmail.net

150 South 200 West

Farmington, UT 84025

Thank you,

Farmington Jr. High Registrar

801-402-6907